

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 2 – Procurement Strategy Approval - Commercial Fleet (LGV)
Decision-maker	Cabinet Member for Environment, Transport and the Climate Emergency
Earliest date when decision can be taken	4 August 2020
Key decision – Yes/No?	Yes
Date published on forward plan	1 June 2020
Date sent to cabinet member	27 July 2020
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet Member for Environment, Transport and the Climate Emergency approves the use of the Crown Commercial Service RM6096 framework to procure light goods vehicles and specialist vehicles for the period 15 August 2020 to 28 February 2022 up to a total value of £3.42m over the full term of the relevant lease period. 2. That the Cabinet Member for Environment, Transport and the Climate Emergency notes that contract awards under the Crown Commercial Service Agreement RM6096 framework will be made in line with Contract Standing Orders as set out in paragraph 33. 3. That the Cabinet Member for Environment, Transport and the Climate Emergency notes that all commercial vehicles procured under the relevant frameworks will be compliant with the requirements of the Ultra Low Emission Zone and allows the procurement of electric or hybrid vehicles where they are available.

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Lead officer (Name and job title)	Mick Lucas, Director of Environment
Report author (Name and job title)	Michael McNicholas, Head of Waste and Cleaning
Contact Number	020 7525 3449

PART B

(Cabinet member to complete this section)

DECISION(S)

I agree the recommendations

REASONS FOR DECISION

As set out in the report

**ALTERNATIVE OPTIONS
CONSIDERED**

As set out in the report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I ~~approve/reject~~ the recommendations set out in the report.*

or

I ~~approved an alternative course of action set out in Part B.*~~

or

I ~~have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)



Signed.....

..... Dated 18 August 2020

Cabinet Member

Please return completed hard copy of the form to Tim Murtagh, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 5187

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.